



U.O. Student Career Service [Career Service Op Unit]

BANDO [CALL FOR APPLICATIONS]

SELECTION PROCESS FOR ALLOCATION OF GRANTS FOR THE PERFORMANCE OF ACADEMIC TUTORING ACTIVITIES, MADE AVAILABLE THROUGH THE 'FONDO SOSTEGNO GIOVANI' [YOUTH SUPPORT FUND], INTENDED FOR CAPABLE AND DESERVING STUDENTS ENROLLED IN THE ACADEMIC YEAR 2021/2022 IN THE XXXVII CYCLE OF ONE OF THE RESEARCH DOCTORATE (PHD) PROGRAMMES OF THE UNIVERSITÀ DEGLI STUDI DEL SANNIO [UNIVERSITY OF SANNIO].

ART. 1 OBJECT OF THE CALL FOR APPLICATIONS

A comparative procedure is hereby instituted for the allocation of 21 grants for the performance of academic and infotechnology-related tutoring activities, made available through the 'Fondo Sostegno Giovani' [Youth Support Fund], intended for capable and deserving students enrolled, as on the expiry date of the Call for Applications referred to in Art. 3 below, in the XXXVII cycle of the PhD programmes of the Università degli Studi del Sannio ("Unisannio") [University of Sannio].

Each grant provides for the undertaking of tutoring activity over a total period of 60 hours and at an hourly remuneration rate of € 16.57 (gross of charges to be assumed by the administration). The grants shall be distributed as follows:

- Total number of **4 grants** available to students enrolled in the PhD Programme "**Persona, Mercato, Istituzioni [People, Market, Institutions]**" offered by the Dipartimento di Diritto, Economia, Management e Metodi Quantitativi (DEMM) [Department of Law, Economics, Management and Quantitative Methods];
- Total number of **6 grants** available to students enrolled in the PhD Programme "**Scienze e Tecnologie per l'ambiente e la Salute [Environmental and Health Sciences and Technologies]**" offered by the Dipartimento di Scienze e Tecnologie (DST) [Department of Science and Technology];
- Total number of **11 grants** available to students enrolled in the PhD Programme "**Tecnologie dell'Informazione per l'Ingegneria [Information Technologies for Engineering]**" offered by the Dipartimento di Ingegneria (DING) [Department of Engineering].

ART. 2 ADMISSION REQUIREMENTS

Students enrolled, as on the expiry date of the Call, in the XXXVII cycle of one of the Research Doctorate (PhD) Programmes of the Università degli Studi del Sannio [University of Sannio] shall be eligible to participate in the comparative procedure.

Students who have already obtained the PhD Degree as on the same date shall not be eligible to participate.

ART. 3

PROCEDURES AND TERMS FOR SUBMITTING APPLICATIONS

The application for participation in the competitive procedure, addressed to the Rector of the University of Sannio, Piazza Guerrazzi 1, Benevento, must be submitted, under penalty of exclusion, **no later than the fifteenth day following the date of publication of this Call for Applications on the Unisannio website** (www.unisannio.it).

The application to participate in the selection process is to be submitted, under penalty of exclusion, only via the electronic procedure accessible at the following web address: <https://unisannio.selezionieconcorsi.it/>, by filling in the specific online form according to the instructions provided in ALLEGATO 1 [ATTACHMENT 1] which constitutes an integral part of this Call for Applications. All other alternative forms of submission or transmission are inadmissible and thus excluded. Therefore any applications received through other means shall not be taken into consideration. The deadline set for submission of applications and relevant documents being final and binding, it precludes reserving the right to submit documents at a later date.

Applications forwarded to this Administration through any means other than that indicated above, or otherwise submitted after the established submission deadline, shall not be taken into consideration. The Administration and

those acting on its behalf assume no responsibility or liability for any technical problems attributable to third parties, force majeure or unforeseeable circumstances.

In the application form, pursuant to Articles 46 and 47 of the decree of the President of the Republic n. 445 dated 28 December 2000, the candidate must declare under their own responsibility the following:

- a) personal details, date and place of birth, citizenship, Italian tax code, residence address and elected address for service for the purposes of the selection process specifying postal code, telephone number, e-mail address and certified e-mail address if any;
- b) specific PhD programme in which they are enrolled;
- c) attainment of *Diploma di Laurea* [Bachelor-equivalent Italian undergraduate degree] (programme of study of no less than 4 years, as provided for by the “*ordinamenti didattici*” [regulatory framework for previous educational systems] prior to Ministerial Decree no. 509/1999); or *Laurea Specialistica/Magistrale* [Master-equivalent Italian graduate degree under previous systems] (pursuant to Ministerial Decree n. 509/1999 and n. 270/2004), the final grade reported, the date of achievement, and the University at which the diploma was attained, or the equivalent academic qualification obtained at a foreign university;
- d) to have read and unconditionally accepted the general rules provided for in this Call for Applications.

A photocopy of the candidate's identity document must be attached to the Application.

ART. 4 CRITERIA FOR COMPILATION OF THE MERIT RANKINGS LIST - INTERVIEW

For awarding of the grants, a single overall merit rankings list shall be compiled and the grants shall be awarded based on the candidates' affiliation to the various Departments, in accordance with the distribution scheme specified in Art. 1 of this Call for Applications.

The selection shall be based on qualifications (max 50 points) and motivational interview (max 50 points).

The Examining Committee shall be appointed by Rector's Decree.

The evaluation of qualifications shall precede the interview. Candidates shall be notified of the results of the evaluation of qualifications by the Committee exclusively through publication thereof on the on-line “Albo” [Notice Board].

The Examining Committee may assign to each candidate a maximum score of one hundred, broken down as follows:

- **Qualifications: up to a maximum of fifty points;**
- **Interview: up to a maximum of fifty points.**

The Examining Committee shall draw up a final merit rankings list by adding up the scores for each candidate as reported in the evaluation of qualifications and in the evaluation of the interview. Specifically, the qualifications shall be assessed according to the following criteria:

EVALUATION OF QUALIFICATIONS	POINTS DISTRIBUTION BASED ON GRADING SCHEME	Max Points 50
Grade scores for <i>Diploma di Laurea</i> [Bachelor-equiv Ital undergrad deg], or <i>Laurea Specialistica/Magistrale</i> [Master-equiv Ital grad deg]	Grades of 110/110 with lode [distinction]	50 Points
	Grades of 110	45 Points
	Grades between 105 and 109	40 Points
	Grades between 100 and 104	35 Points
	Grades between 95 and 99	30 Points
	Grades up to 94	20 Points

For students with foreign qualifications, the graduation degree will be calculated according to the rules provided in ALLEGATO 2 [ATTACHMENT 2] which constitutes an integral part of this Call for Applications.

The interview will seek to ascertain the characteristics and motivations of the candidates in relation to the tutoring activity to be carried out.

The interviews shall be conducted on 07/12/2022, at 10.00 hrs, at the offices/premises of the Dipartimento di Ingegneria [Unisannio Engineering Department] (first floor), Corso Garibaldi 107, Benevento; and may also be conducted remotely as appropriate, based on any eventual epidemiological situation and other logistical needs. Candidates who fail to participate in the interview as per the scheduled date, time, and procedure/method indicated, whatever the cause, shall be excluded from the merit rankings list.

ART. 5

COMPILATION OF THE MERIT RANKINGS LIST

The merit rankings list of candidates shall be drawn up in descending order (highest-ranked to lowest-ranked) according to the overall points scores obtained by each candidate. The overall points score shall be equivalent to the sum of the points score obtained in the evaluation of qualifications and the points score obtained in the interview, whereby the “successful” candidate/s shall thus be determined. In case of parity of points scores among candidates, ranking will be determined by candidate age going from youngest down to oldest.

On the basis of the overall rankings list, the grants shall be awarded based on the candidates' affiliation to the various Departments, as specified in Art. 1 of this Call for Applications.

In the event that not all the available grants have been awarded, the same shall be allocated to the first among the suitably qualified candidates from each PhD programme and so on, until the overall rankings list has been exhausted.

If the number of doctoral students participating in the selection process is lower than the number of positions provided for in this call, it would be possible to allocate additional hours to the selected doctoral students, up to the total number of available hours so as to ensure coverage therefor.

The additional hours shall be allocated on a proportional basis.

ART. 6

PUBLICATION AND APPEALS AGAINST THE MERIT RANKINGS LIST

The merit rankings list, compiled pursuant to Art. 5 - the section approved by the Rector by virtue of the Rector's decree, shall be published exclusively on the University's online Notice Board.

This form of public notification replacing all other forms of personal notification, no further communications shall therefore be sent.

ART. 7 PERFORMANCE OF THE TUTORING ACTIVITY

The successful PhD students who are awarded the grants shall agree with the Department Directors as to the schedules and procedures/methods for carrying out the tutoring activities which must necessarily be completed by 30 November 2023.

Upon conclusion of the activities, the Director of the Department concerned shall submit to the concerned Office a confirmatory statement attesting to the regular and proper performance of the activities, also indicating the number of hours and the period of performance of the work.

The foregoing collaborations shall not in any way constitute a subordinate employment relationship with the University of Sannio and therefore shall not give rise to any social security and welfare entitlements.

ART. 8

METHODS AND TIMES OF PAYMENT OF REMUNERATION

The remuneration shall be paid out in one lump sum upon submission of the confirmatory statement attesting to the regular and proper performance of the activities.

ART. 9 GROUNDS FOR TERMINATION OF THE GRANT

The contracts whereby the grants referred to in Article 1 above shall be awarded may be terminated by Rector's Decree, in the following cases:

- the grant awardee being deemed unsuitable or unable to continue the collaboration;
- renunciation of studies or transfer to another university;
- attainment of the academic qualification;
- imposition of a disciplinary sanction more serious than censure;
- significant breaches in performance of the activities;
- false or otherwise untruthful declarations in lieu of certifications and/or affidavits; ☐ unjustified absences exceeding 25% of the total number of hours worked

In the event of termination of the grant, the student shall be entitled to compensation, limited to the tutoring services actually rendered.

ART. 10

INFORMATION ON PROTECTION AND PROCESSING OF PERSONAL DATA PURSUANT TO ART. 13 OF THE GDPR

Pursuant to EU Regulation 2016/679 on the protection of personal data, and to Legislative Decree n. 196 dated 30 June 2003, in respect of the provisions not inconsistent with the Regulation itself, the University of Sannio shall undertake to respect the confidential nature of the personal data provided by the candidates and to use the same

exclusively for the purposes related to the selection process and management of the related administrative position. The processing of data is, moreover, mandatory and necessary in order to ensure the correct, proper and lawful completion of the selection process and the awarding of grants, in which respect, the eventual refusal thereof shall result in exclusion from the said selection process. In any case, candidates shall be able to exercise the rights referred to in Article 7 of the Legislative Decree n. 196 dated 30 June 2003, and subsequent amendments and additions, including the right to access data concerning themselves, the right to rectify, update, complete or delete data that are incorrect, incomplete or collected in a manner not in compliance with the law, as well as the right to object, for legitimate reasons, to the processing thereof. The Data Controller for the processing of personal data is the Università degli Studi del Sannio [University of Sannio], with registered office located at Piazza Guerrazzi n. 1, Benevento, Italy.

ART. 11

MANAGER OF THE SELECTION PROCESS

Pursuant to Article 5 of Law n. 241 dated 7 August 1990, and subsequent amendments and additions, the manager responsible for the administrative procedure relating to this selection process is Ms Sara Furno, Responsabile *ad Interim* [Interim Manager] of the Settore Servizi agli Studenti [Student Services Sector] (sara.furno@unisannio.it).

THE RECTOR

Prof. Gerardo CANFORA

(Document signed with digital signature pursuant to Legislative Decree n. 82 dt 7 March 2005, and DPCM 22 February 2013 and subsequent amendments and additions)

Disclaimer: This English version of the Call for Applications is a free translation of the original Italian “Bando” [*Bando FSG_XXXVIIciclo*]. It is being provided for information purposes only. In the event of perceived inconsistencies between the original Italian document and this English translation the original Italian document shall prevail.